



Financial Assistance Award

DENALI COMMISSION
510 "L" Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Project Number

0069-DC-2002-122

Project Title

Washeteria Design and New Construction
Sleetmute Village Council

Performance Period

April 1, 2002 through September 30, 2004

Recipient Name & Address

Sleetmute Village Council
Gladys Fredricks
Village Council President
PO Box 34
Sleetmute, AK 99688

Authority

112 Stat 1854

CFDA Number

90.100

**Denali Commission Finance
Officer Certification**

[Signature]

Cost Share Distribution Table

Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$360,000		\$360,000
Village Safe Water		\$60,000	\$60,000
			\$0
			\$0
Total	\$360,000	\$60,000	\$420,000

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.



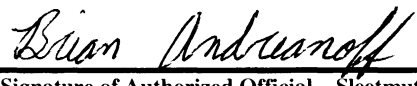
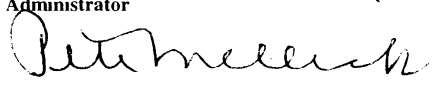
- ☒ Special Award Conditions and Attachments
☐ Line Item Budget
☒ OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a133/a133.html)

Administrative Requirements (check one)

- ☒ 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html)
☐ 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations
(www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html)

Cost Principles (check one)

- ☒ OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments
(www.whitehouse.gov/OMB/circulars/a087/a087-all.html)
☐ OMB Circular A-122, Cost Principles for Nonprofit Organizations
(www.whitehouse.gov/OMB/circulars/a122/a122.html)
☐ OMB Circular A-21, Cost Principles for Educational Institutions
(www.whitehouse.gov/OMB/circulars/a021/a021.html)
☐ 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission 	Typed Name and Title Jeffrey B. Staser, Federal Co-Chair	Date 2/27/02
Signature of Authorized Official - VSW 	Typed Name and Title Dan Easton, Director	Date 06.28.02
Signature of Authorized Official - Sleetmute Village Council 	Typed Name and Title Brian Andreanoff, President	Date 7-8-02
Signature of Authorized Official - Sleetmute Tribal President and Administrator 	Typed Name and Title Pete Mellick, Tribal President & Administrator	Date 7/8/02

**THE DENALI COMMISSION
AWARD CONDITIONS TO THE FINANCIAL ASSISTANCE AWARD**

**Project Number: 0069-DC-2002-I22
Sleetmute Village Council
Washeteria Design and New Construction**

**Grant Administrator: Village Safe Water, State of Alaska Department of Environmental
Conservation**

May 20, 2002

1. Scope of Work

The scope of work supported by this financial assistance award includes the design, construction and equipment of a washeteria building as an annex to the water treatment building in the community of Sleetmute, Alaska. The total amount of funding provided through the Denali Commission, hereinafter referred to as the Commission, for this project shall not exceed \$360,000.00.

The State of Alaska Department of Environmental Conservation, Village Safe Water, hereinafter referred to as VSW, will administer the funds on behalf of the Sleetmute Village Council in accordance with standard VSW program terms and conditions which are further detailed in this document. These funds will be used to construct and equip a washeteria facility consistent with the design presented in the Sleetmute Village Council's submission to The Denali Commission's *Request for Proposals for Washeteria Improvements or New Construction*. These funds will be used to design, procure and install clothes washers, clothes dryers, restrooms, shower and bath facilities, mechanical equipment necessary to support operation of the washeteria, and a wastewater disposal system. The approved design specifically does not include a sauna, hot tub or whirlpool. Any substantial variance from this scope of work requires pre-approval from The Denali Commission.

The Sleetmute Village Council is responsible to first apply to this project the funds from all other funding sources identified and proposed in the Sleetmute Village Council's submission.

2. Award Performance Period

The Award performance period is April 1, 2002 through September 30, 2004. This is the period during which Award recipients can incur obligations or costs against this Award.

3. *Direct and Indirect Costs*

The cost principles of OMB Circular A-87 are applicable to this Award. Indirect costs up to 0% are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

4. *Budget and Program Revisions*

The Administrative Circular 15 CFR 14 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that Village Safe Water (VSW) will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

a. *Reporting*

Four forms of project reporting are required under this Award, listed below. These reports will be completed by VSW in cooperation with Sleetmute and any construction contracting entity. The first quarterly reporting period is April 1 through June 30, 2002. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct VSW to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
 - i. The total project budget
 - ii. The project schedule with milestone dates for design and construction
 - iii. The total amount of Denali Commission funds committed to the project
 - iv. The total project expenditures as of the end of the most recent quarter
 - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
 - vi. The percentage of expenditures to the total budget; and
 - vii. A project performance analysis on project line items, as defined by the INHC, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – www.whitehouse.gov/OMB/grants/index.html#forms) shall be submitted to the Commission Project Officer within 90 days after the end of the Award

Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the Award date.

- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of two times annually. At a minimum, these two reports must be submitted on or near August 1st and December 1st each year to correspond with the Alaska construction season. A Labor Type, Residence, and Wage Report must include the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.
- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five "before" pictures showing the situation before the start of construction, 10 "during" (provided at project completion) showing work proceeding on the project, and 5 "after" to show the finished project. For minor repair and O&M projects, pictures should be provided before and after to the extent possible. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

b. Payments

Payments under this Award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Village Safe Water must be registered with the ASAP program in order to make draw downs. Contact the Commission's Project Manager or Finance Manager for further information about registering with the ASAP program. Payments will be made in accordance with 15 CFR 14. **No interest will be accrued on these funds.**

c. Award Close Out

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process includes the submission of both a final narrative report and financial status report. Recipient organizations must also request any remaining funds for expenditures under this Award during this 90-day

period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.

- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). These percentages should be tracked during project construction in order to meet this requirement.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government's support of any project developed under this Award. The contractor shall display a sign that includes the following:
 - i) Has the Denali Commission logo displayed on the upper right-hand quadrant;
 - ii) States the following: "This project was funded by the Denali Commission and (*list the name of the funding partners*)";
 - iii) Shows the logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of the sign must be obtained from the Commission Project Officer.

d. Public Policy Laws and Assurances

Award recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this Award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

e. Project Officers & Contact Information

Denali Commission	Community	Project Partner(s)
Krag Johnsen Project Manager 510 "L" Street, Suite 410 Anchorage, AK 99501 (phone) (907) 271-1414 (fax) (907) 271-1415 e-mail Kjohnsen@denali.gov	BRIAN ANDREANOFF Village Council President for Sleetmute PO Box 30 Sleetmute, AK 99688 Phone: 907-449-4205 Fax: 907-449-4303 Pete Mellick, Tribal President and Administrator PO Box 34 Sleetmute, AK 99688 Phone: 907-449-4205 Fax: 907-449-4303	Doug Poage Facility Construction & Operation, Village Safe Water Department of Environmental Conservation 555 Cordova St. Anchorage, AK 99501 Phone: 907-269-7612 Fax: 907-269-7509 Doug_Poage@envircon.state.ak.us Project Engineer Chuck Eggener CE2 Engineers PO Box 232946 Anchorage, AK 99523 Phone: 907-349-1010 Fax: 907-349-1015 c.eggenger@ce2engineers.com

10. VSW and Sleetmute Award Conditions

- a. The Village Council of Sleetmute, hereinafter referred to as Sleetmute, designates the VSW project manager Doug Poage, P. E., as its representative in the design and construction management of the Sleetmute Village Council Washeteria project. The representative will provide advice and assistance to Sleetmute on administrative and technical matters relating to this grant.
- b. Sleetmute agrees to obtain all titles and easements necessary to provide clear title or authority to construct and maintain the proposed project.
- c. Sleetmute shall expend grant funds only for the purpose(s) described above.
- d. Plans and specifications must be approved by the permitting agencies and the Commission before proceeding with the start of construction.
- e. On behalf of Sleetmute, VSW will procure the services of an accounting firm that shall provide record and bookkeeping services associated with the administration of the proposed washeteria improvements, including federal and State payroll taxes and reports, writing checks, and maintaining check registers.
- f. On behalf of Sleetmute, the accounting firm shall be responsible, where applicable, for payment of all payroll and other taxes, general liability insurance, and Worker's Compensation.
- g. Sleetmute agrees to allow, at any reasonable time, Denali Commission and VSW inspection of all project work, including related records and data, and to maintain

- project accounts and records to verify project expenditures. The accounts and records shall be kept apart from other records.
- h. Sleetmute shall hold and save the Commission and VSW, its officers, agents, and employees harmless from liability of any kind, including costs and expenses, for or on account of any and all suits or damages of any nature, sustained by any person or persons or property, by virtue of performance of Sleetmute, or any person or entity acting in place of or for Sleetmute for this project.
 - i. Upon completion of the project, Sleetmute shall adopt a resolution stating the project has been completed, thereby releasing the Commission and VSW from further liability.
 - j. Sleetmute agrees to accept ownership and the responsibility for operation and maintenance of this project, assess user fees to ensure the system is self-supporting, and selected individuals who will be trained to operate and maintain the facility. Acceptance shall be effective on the date this grant offer is signed by Sleetmute.
 - k. Sleetmute agrees to operate the facility in a nondiscriminatory manner. No person shall be denied use of this facility due to race, religion, color, national origin, gender or disability.
 - l. Sleetmute must certify that project and services provided under this grant are made available to the general public in compliance with the Americans with Disabilities Act of 1990.
 - m. The Community of Sleetmute agrees to return all funds not utilized in the design and construction of this project to the Commission.
 - n. Sleetmute acknowledges the right of the Commission to rescind this grant and seek recovery of payments already made if Sleetmute has provided incorrect or misleading information to the Commission or if a grant condition contained herein is violated. This grant offer may be terminated at any time it is in the best interest of the Commission to do so.
 - o. Sleetmute agrees that it shall be subject to suit for actions arising out of activities performed under this grant in the same manner, and to the same extent, as any person and shall not be immune nor exempt from any administrative or judicial process, sanction or judgement.

11. Other Conditions

Acceptance of funding from The Denali Commission commits the Sleetmute Village Council to operation of the washeteria consistent with the principles of economic sustainability, as demonstrated in its approved business plan. The essence of the business plan is that income from and/or subsidy to the washeteria is sufficient to keep the washeteria in operation and to apply appropriate resources to the needs for insurance, maintenance and equipment replacement. Independent insurance coverage (not self-insurance) must be adequate to guarantee replacement of facilities and equipment in the event of damage or loss from fire or other hazards.